

JEFFERSON COUNTY COMMISSION

(Commission Chambers)

DATE: April 11, 2024

TIME: 9:00 AM

I. CALL TO ORDER & ROLL CALL

II. INVOCATION

Commission District 2

Reverend Dr. Marcus S. Jerkins, New Pilgrim M. B. Church

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

1. Commission Meeting - March 21, 2024

V. PRESENTATIONS

1. Commission District 1, Commissioner Lashunda Scales

Alabama High School Athletic Association - 2023-24 Resolution Presentation

In recognition of Huffman High School 6A Girls Basketball State Championship Runner-Up Place

In recognition of Midfield High School 3A Boys Basketball State Championship Runner-Up Place

In recognition of Fairfield High School 5A Boys Basketball State Championship Victory

VI. PUBLIC HEARINGS

1. Z-24-0004 Dennis Heron, owner; Carla Heron, applicant requests a change of zoning from C-1 (Commercial) with covenants to C-1 (Commercial) without covenants for a medispa. PID1400044002001000 in Section 04/ Township 16/ Range 3 W (Site address: 2700 Mount Olive Road, Mount Olive, AL 35117)(.86 Acres +/-)

P&Z Recommendation: Approval with a condition: all exterior lighting shall be directed downward and onto the property and away from any residential development.

2. Z-24-0005 Richard Byers, owner; Richard Byers, applicant; requests a change of zoning from R-1 (Single Family) to A-1 (Agriculture) to bring an existing mobile home into compliance. PID# 3100201000003000 in Section 20/ Township 18/ Range 5 W (Site address: 880 Willow Bend Lane, Bessemer, AL 35023)(21.22 Acres +/-)

P&Z Recommendation: Approval

3. Z-24-0006 Walker Family Holdings, LTD, owne; William Belmont, applicant; requests a change of zoning from A-1 (Agriculture to I-1 (Light Industrial) for the development of a

12,000 square ft. showroom and sales center with parking and an onsite storage yard for ATV's UTV's, motorcycles, sea-doo's and like vehicles. PID# 1200221000018000 in Section 22/ Township 16/ Range 1 W (Site address: 4370 Valley Road, Birmingham, AL 35235)(3.30 Acres +/-)

P&Z Recommendation: Approval with a condition: the use of the property shall be limited to an automobile show room and sales center with outdoor display and assembly and/or any use allowed in the C-1 (Commercial) zoning district.

VII. RESOLUTIONS 1 - 62

VIII. PUBLIC WORKS, COMMUNITY SERVICES & INTER-GOVERNMENTAL RELATIONS - COMMISSIONER SCALES

A. Commission District 1

1. Resolution authorizing the execution of a Community Grant Program Agreement with the Willie J. Perry Foundation in the amount of \$4,578.00, to promote community service activities, conduct a school supplies giveaway and to commemorate the life and legacy of the Birmingham Batman for his service to the community.

B. Board of Equalization

No Items Submitted

C. Environmental Services

2. Resolution authorizing the execution of the contract with Galardi Rothstein Group for professional utility management and financial planning services to support the Customer Assistance Program.
3. Resolution authorizing the execution of Change Order No. 1 to the 2016 AMP06 – Leeds Parkway Drive Pump Station SSO Abatement Project with Jordan Excavating Company, LLC. The Change Order increases the total contract amount by \$700,000.00 from \$8,746,280.00 to \$9,446,280.00 and increases the total contract time to 1080 calendar days. This construction project will provide improvements for an aging sanitary sewer pump station, force main and gravity sewer located in Leeds.

D. Human Resources

4. Resolution authorizing the execution of an Amendment to the Employment Agreement with Romissa Walton.

5. Resolution authorizing the execution of an Employment Agreement with Charles Tyler to serve as Director of Fleet Management.

E. Compliance Office

No Items Submitted

F. Jefferson County Pension Board

No Items Submitted

G. Personnel Board of Jefferson County

6. Resolution acknowledging an increase of \$125,000.00 in the contractual agreement with Bainbridge, Mims, Rogers & Smith LLP. for legal services for fiscal year 2024.
7. Resolution acknowledging increase of \$75K to a contractual agreement with Coyne Counsel & Consulting, LLC to provide legal services to the Personnel Board for fiscal year 2024.

IX. COMMUNITY DEVELOPMENT & HEALTH SERVICES - COMMISSIONER TYSON

A. Commission District 2

8. Resolution authorizing the execution of a Community Grant Program Agreement for The Center For Negro League Baseball Research in the amount of \$21,600.00, to assist with its effort to preserve African American baseball history.

B. Community Services

9. Resolution proclaiming April 2024 as Fair Housing Month in Jefferson County, Alabama.
10. Resolution authorizing Amendment #3 to the Agreement with Bridge Ministries Emergency Rental Assistance Program 2. The purpose of this modification is to mandate that any funds, relating to the contract, will expire if unobligated or unexpended by July 10, 2024. All other terms and conditions of the Agreement shall remain the same.
11. Resolution authorizing Amendment #1 to the Agreement with the Salvation Army Emergency Rental Assistance Program 2. The purpose of this modification is to mandate that any funds, relating to the contract, will expire if unobligated or unexpended by July 10, 2024. All other terms and conditions of the Agreement shall remain the same.

12. Resolution authorizing the Commission President to execute a Full Satisfaction of Mortgage for a CDBG-DRI loan and a HOME Program loan as well as Release and Satisfaction of a HOME Declaration of Restrictive Covenant for a property purchased by Arlander A. Stallworth. The conditions for both loans and the Restrictive Covenant have been met in full.
13. Resolution authorizing the Commission President to execute a Full Satisfaction of Mortgage for a property owned by Phelecia Andrea Jemison. The loan conditions have been met in full.
14. Resolution authorizing the Commission President to execute a Full Satisfaction of Mortgage for a property owned by Maureen Denita Allen. The loan conditions have been met in full.
15. Resolution authorizing the Commission President to execute a Full Satisfaction of Mortgage for a property owned by Tawanda N. Bandy. The loan conditions have been met in full.
16. Resolution authorizing the Commission President to execute a Full Satisfaction of Mortgage for a property owned by Ashley Evans. The loan conditions have been met in full.
17. Resolution authorizing that the Jefferson County Commission President be and is hereby authorized, empowered, and directed to execute the Termination of the Revocable License for the operation of the McDonald Chapel storm shelter between Jefferson County, Alabama and Lottie Green Ministries.

C. Cooper Green Mercy Health Services

No Items Submitted

D. Coroner

18. Resolution authorizing execution of a Second Amendment to the Federal Contract Agreement between Jefferson County and the CDC Foundation that allows for a reallocation of existing funds from salary/travel line to contractor line as approved by the CDC Foundation.
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E. District Attorney

No Items Submitted

F. Family Court

No Items Submitted

G. Sheriff's Office

19. Resolution acknowledging the expenditure of funds associated with Bomb Squad Technician Equipment previously approved grant funding 2023-EOD-6.

H. Youth Detention

20. Resolution authorizing the execution of a Memorandum of Agreement between Birmingham City Schools and Jefferson County Youth Detention.

X. ADMINISTRATIVE & INFRASTRUCTURE - COMMISSIONER STEPHENS

A. Commission District 3

21. Resolution authorizing the execution of a Community Grant Program Agreement with the Town of Mulga in the amount of \$11,500.00 to assist with purchasing lighting replacements and/or repairs for the Mulga Ballpark.
22. Resolution authorizing the execution of a Community Grant Program Agreement with the Hueytown Arts Council in the amount of \$5,000.00 for the purpose of supporting the project Hueytown Cityfest.

B. County Attorney

No Items Submitted

C. County Manager

23. Resolution authorizing the establishment of the Department of Fleet Management.

D. Public Information Office

24. Resolution authorizing the Commission President to execute a Development Agreement with Granicus and CitiBot to allow integration of platforms.

E. Roads & Transportation

25. Resolution authorizing payment for Tract 28 - Bell Hill Road Project Relocation Assistance & Moving Expenses.

26. Resolution authorizing payment for Tract 6, Caldwell Mill Road project.
27. Resolution authorizing payment for Tract 11 - Caldwell Mill Road Project STPBH-5939 for 0.087 acres of Right-of-Way and 0.043 acres of Temporary Construction Easement lying in Shelby County.
28. Resolution authorizing payment for Tract 29 - Caldwell Mill Road Project STPBH-5939 for 0.350 acres of Right-of-Way.
29. Resolution authorizing payment for Tract 33 - Caldwell Mill Road Project STPBH-5939, 0.057 acres of Right-of-Way and 0.023 acres of Temporary Construction Easement.
30. Resolution authorizing payment for Tract 57 - Caldwell Mill Road Project STPBH-5939.
31. Resolution authorizing payment for Tract 75 - Caldwell Mill Road Project STPBH-5939.
32. Resolution authorizing payment for Tract 80, Caldwell Mill Road project.
33. Resolution authorizing payment for Tract 18 for 0.099 acres of Right of Way, 0.106 acres of Temporary Construction Easement, and Relocation Assistance.
34. Resolution authorizing payment for Tract 15 - N. Chalkville Road Project No. 37-20-007.
35. Resolution authorizing the 2021 PS02- Don Beri Pump Station Upgrades - Tract 1, Property Purchase Disclosure.
36. Resolution authorizing payment for Tract 12, East Lawson-Sweetwater SSO Abatement Project.
37. Resolution authorizing the execution of a Right of Entry Agreement, allowing JCEIDA entry upon parcel 07-00-22-0-000.00 for the purpose of surveying, soil testing, and core drilling.
38. Resolution authorizing the Commission President to execute the Infrastructure Agreement between Roads and Transportation and the City of Warrior for the re-striping of Hayden Road located within the city limits of Warrior.
39. Resolution authorizing the Commission President to execute an Agreement with NCL Government Capital for the leasing of twelve (12) Tri-axle Dump Trucks and forty-one (41) Chevrolet Silverado Trucks; 2-Year Lease to Purchase total contract amount \$4,920,663.50.
40. Resolution to reaffirm Jefferson County's participation in ACCA Joint Bid Program.

XI. FINANCIAL, JUDICIAL, EMERGENCY MANAGEMENT & DEVELOPMENT AND GENERAL SERVICES - COMMISSIONER KNIGHT

A. Commission District 4

- 41. Resolution authorizing the execution of a Community Grant Program Agreement with the City of Fultondale in the amount of \$12,120.00, to assist Fultondale Fire & Rescue with the purchase of an inflatable rescue boat.
- 42. Resolution authorizing the execution of a Community Grant Program Agreement with the City of Trussville in the amount of \$10,000.00, to assist with their Gateway Media Project.
- 43. Resolution authorizing the execution of a Community Infrastructure Agreement with the Jefferson County Board of Education in the amount of \$99,797.11, to assist with facility & technology improvements at Clay Chalkville High School.

B. Finance

- 44. Approval of the Unusual Demand Report for 04/11/2024.
- 45. Resolution authorizing the approval of the Encumbrance Report for the week of 3/7/2024-3/13/2024.
- 46. Resolution authorizing the approval of the Encumbrance Report for the week of 3/14/2024-3/20/2024.
- 47. Resolution authorizing the approval of the Encumbrance Report for the week of 3/21/2024-3/27/2024.
- 48. Resolution authorizing the approval of the Purchasing Agenda Report for the week of 3/7/2024-3/13/2024.
- 49. Resolution authorizing the approval of the Purchasing Agenda Report for the week of 3/14/2024-3/20/2024.
- 50. Resolution authorizing the approval of the Purchasing Agenda Report for the week of 3/21/2024-3/27/2024.
- 51. Resolution authorizing the approval of the Purchasing Exceptions Report for the week of 3/7/2024-3/13/2024.
- 52. Resolution authorizing the approval of the Purchasing Exceptions Report for the week of 3/14/2024-3/20/2024.
- 53. Resolution authorizing the approval of the Purchasing Exceptions Report for the week of 3/21/2024-3/27/2024.

54. Resolution authorizing the Commission to ratify Regions Bank Purchasing Statement Closing Date February 29, 2024.
55. Resolution authorizing the Commission to ratify Jefferson Credit Union Statement Closing Date March 3, 2024.

C. Budget Management Office

56. Approval and adoption of the Travel/Staff Development dated 04/11/2024.

MULTIPLE STAFF DEVELOPMENT

Family Court

Joy Handley	200.00
Monica Oates	
The Role of Trauma with Adolescents	
Tuscaloosa, AL – April 25, 2024	

Finance

Michael Matthews	399.10
Valerie Alves-Henderson	399.10
Finance and Revenue	
Montgomery, AL – April 24-25, 2024	

Ericka Andrew	466.08
Harriet Bell	466.08
Charles Lindsay	466.08
Michael Matthews	466.08
Joy McDowell	466.08
Florence Underwood-Patton	466.08
Dorothea Robinson	466.08
Ethics of County Officials	
Montgomery, AL – May 29-30, 2024	

Information Technology

Thomas Purdy	5,135.27
Joshua Chris	4,841.66
ESRI Conference	
San Diego, CA – July 13-20, 2024	

Revenue

Kayla Nored	381.71
LaShawn Pegues	561.49
Ebonee Hammonds	549.95
Tiffany Johnson	549.95

Victor Johnson	549.95
Johnnecia Peterson	549.95
Santayana Woods	666.52
Constance Darby	647.21
Finance and Revenue	
Prattville, AL – April 24-25, 2024	

Roads and Transportation

Chris Nicholson	185.00
Kellie Johnson	185.00
Senetta Moore	185.00
Tyler Hayes	185.00
Finance & Revenue-Registration	

Chris Nicholson	185.00
Ethics of County Officials & Employees-Registration	

Chris Nicholson	185.00
Kellie Johnson	185.00
Laura Carter	185.00
Senetta Moore	185.00
Tyler Hayes	185.00
Personnel Administration-Registration	

Kellie Johnson	185.00
Senetta Moore	185.00
Tyler Hayes	185.00
Communications & Media Relations-Registration	

Chris Nicholson	210.00
Heather Carter	210.00
Kellie Johnson	210.00
Laura Carter	210.00
Tyler Hayes	210.00
Wendy Shelby	210.00
Engineers Conference 2024 Registration	
Various-Variou	

Senetta Moore	412.56
Kellie Johnson	349.71
Finance and Revenue	
Prattville, AL – April 24-25, 2024	

Frederick Small	1,203.26
Benjamin Williams	1,203.26
ALDOT Earthwork Technician	

Montgomery, AL – April 8-11, 2024

Tax Assessor Birmingham

Camesha Pressley 325.00

Kayla Jackson 325.00

Tiffeny Weis 325.00

Intro to Property Tax Administration

Hoover, AL – May 1-3, 2024

Bobbie Miles 1,414.60

Talisha Cannon 1,440.01

Real and Personal Property

Spanish Fort, AL – June 25-28, 2024

INDIVIDUAL STAFF DEVELOPMENT

Board of Equalization

Maria Knight 1,044.78

ACCMA Conference

Orange Beach, AL – May 29-31, 2024

Commission District 3

Chris Willis 1,556.70

ACCMA Conference

Gulf Shores, AL – May 29-31, 2024

Community Development

ShaDel Williams 1,913.22

NCDA Conference

Raleigh, NC – April 30-May 3, 2024

Coroner

William Yates 1,343.90

Alabama Coroner's Conference

Montgomery, AL – April 14-18, 2024

District Attorney Bham

Monique DeRamus 2,497.48

Cold Case Homicide Investigation

Kansas City, MO – April 28 – May 3, 2024

General Services

Michelle Cole Acknowledgement Only

Birmingham Postal Boot Camp

Hoover, AL – March 28, 2024

Michelle Cole Postal Service Convention Indianapolis, IN – June 2-6, 2024	2,755.67
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Human Resources

Zipporah Coleman SHRM Certification Online - Various	1,930.00
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Amy Brown SHRM Exam Online - Various	599.00
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Information Technology

Ursula Kimbrough Legal Foundations of Payroll Auburn, AL – April 19, 2024	394.82
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Revenue

Joan Moffett Audit Plano, TX – April 20-27, 2024	2,839.26
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Santayana Woods Tools and Techniques of Exam Auburn, AL – May 14-17, 2024	1,309.83
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Santayana Woods Ethics of County Officials Prattville, AL – May 29—30, 2024	593.38
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Kandice Miller CROAA Class Prattville, AL – April 10-11, 2024	589.40
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Kandice Miller Tools and Techniques of Examination Opelika, AL – May 14-17, 2024	1,226.42
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Scott Smith CRE Update Class Online - August 9, 2024	250.00
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LaShawn Pegues CRE Class	1,169.57
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Opelika, AL – May 14-17, 2024

Kayla Nored Ethics of County Officials Prattville, AL – May 29-30, 2024	381.71
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Kayla Nored CROAA Update Prattville, AL – April 10-11, 2024	381.71
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Roads and Transportation

Yolanda Howard Course 102, 200 and 600 IRWA Online - Various	945.00
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Tax Assessor Bessemer

Anre Faush Real and Personal Property Spanish Fort, AL – June 25-28, 2024	1,406.73
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Tykesha Hudson Personal Property Manual Spanish Fort, AL – April 7-12, 2024	2,293.38
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Tawny Threatt Personal Property Audit Orange Beach, AL – May 12-17, 2024	1,786.29
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Tax Assessor Birmingham

Brandi Barron Personal Property Audits Spanish Fort, AL – May 12-17, 2024	2,054.60
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John Powe AATA Conference Mobile, AL – February 4-6, 2024	1,746.12
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Rickey Davis Property Tax Admin and Supervision Tuscaloosa, AL – April 10-12, 2024	511.26
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Rickey Davis ESRI San Diego, CA – July 14-19, 2024	3,755.03
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Treasurer

Sherry McClain	2,031.07
Assn of Treasurers Conference	
Tampa, FL – July 7-12, 2024	

FOR INFORMATION ONLY**Sheriff**

Michael Lewis	425.00
Internal Affairs Investigation	
Cullman, AL – March 18-19, 2024	

Carlos Pearson	389.32
Emergency Response Team	
DeKalb, AL – December 6-8, 2023	

Katelyn Payne	735.00
Handgun Instructor	
Tuscaloosa, AL – March 25-29, 2024	

Garrett Scholten	12,218.28
Recurrent Pilot	
Denver, CO – April 17-21, 2024	

Rodolfo Aguilar	425.00
Officers in Crisis	
Hoover, AL – May 6-8, 2024	

Derrick Miles	630.00
Investigative Interviewing	
Irondale, AL – April 2-5, 2024	

D. Board of Registrars

57. Resolution for reimbursement from the State of Alabama for publishing the 2024 Jefferson County Voter List.

E. Circuit Clerk

58. Resolution authorizing compensation for Karen Dunn Burks, Circuit Clerk, Bessemer Division, for serving as Absentee Manager for the Primary Election on March 5, 2024, in the amount of \$8,600.00.
59. Resolution authorizing partial compensation for Danny Forrest, Acting Absentee Election Manager, Birmingham Division, for serving as Absentee Manager for the Primary Run-Off Election to be held on April 16, 2024, in the amount of \$2,800.00.

F. Development Services

No Items Submitted

G. Emergency Management Agency

No Items Submitted

H. General Services

60. Resolution authorizing the execution of an Agreement with Poole & Company Architects, PC for professional architectural services to create storage areas for various locations in Jefferson County buildings.
61. Resolution authorizing an agreement with Johnson Controls US Holdings, LLC, DBA: Johnson Controls Fire Protection LP, for automatic sprinkler system inspection, testing and preventive maintenance at various locations, in the amount of \$93,000.00 for a term of three years.

I. Law Library

No Items Submitted

J. Probate Court

No Items Submitted

K. Revenue

No Items Submitted

L. Security Office

No Items Submitted

M. State Court

No Items Submitted

N. Tax Assessor

No Items Submitted

O. Tax Collector

No Items Submitted

P. Treasurer

No Items Submitted

XII. INFORMATION TECHNOLOGY & ECONOMIC DEVELOPMENT - COMMISSIONER BOLIN

A. Commission District 5

62. Resolution authorizing the execution of a Community Grant Agreement with Better Basics in the amount of \$5,000.00, to assist with its Better Basics' Children's Literacy Programs which will combat the critical literacy needs of children in underserved communities with persistent opportunity gaps in Jefferson County.
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B. Economic Development

No Items Submitted

C. Information Technology

No Items Submitted

XIII. NEW BUSINESS FOR UNANIMOUS CONSENT AND CONSIDERATION

1. Resolution authorizing the Commission President to execute a letter of support for HB204 that exempts state, county and municipal sales, use, license, and ad valorem taxes for the Birmingham 2025 Host Committee organizing and hosting the World Police & Fire Games.

XIV. COMMENTS

County Attorney - Theo Lawson

County Manager - Cal Market