# JEFFERSON COUNTY COMMISSION

(Bessemer Justice Center – Room 340)

**DATE:** April 25, 2024 **TIME:** 9:00 AM

- I. RECONVENE & ADJOURN THE MEETING OF APRIL 11, 2024
- II. CALL TO ORDER & ROLL CALL
- III. INVOCATION

Commission District 2 Reverend Victor Harkins, Shady Grove Baptist Church

- IV. PLEDGE OF ALLEGIANCE
- V. APPROVAL OF MINUTES
  - 1. Commission Meeting April 11, 2024
- VI. PRESENTATIONS

### VII. PUBLIC HEARINGS

- 1. Resolution-Special Assessment for Demolition Costs at 1229 Heflin Ave W 35214 Resolution authorizing a SPECIAL ASSESSMENT upon the described parcel of land at 1229 Heflin Ave W 35214 and shall constitute a LIEN upon said property for the amount of such assessment, which LIEN shall be superior to all other liens on said property except liens for taxes and shall continue in force until paid.
- 2. Resolution-Special Assessment for Demolition Costs at 1469 Cherry Ave 35214
  Resolution authorizing a SPECIAL ASSESSMENT upon the described parcel of land at 1469 Cherry Ave-35214 and shall constitute a LIEN upon said property for the amount of such assessment, which LIEN shall be superior to all other liens on said property except liens for taxes and shall continue in force until paid.
- 3. Resolution-Special Assessment for Demolition Costs at 740 Kenwood Dr 35214
  Resolution authorizing a SPECIAL ASSESSMENT upon the described parcel of land at
  740 Kenwood Dr 35214 and shall constitute a LIEN upon said property for the amount of
  such assessment, which LIEN shall be superior to all other liens on said property except
  liens for taxes and shall continue in force until paid.
- 4. Resolution-Special Assessment for Demolition Costs at 7458 Canada Ave 35224 Resolution authorizing a SPECIAL ASSESSMENT upon the described parcel of land at 7458 Canada Ave 35224 and shall constitute a LIEN upon said property for the amount of such assessment, which LIEN shall be superior to all other liens on said property except liens for taxes and shall continue in force until paid.

- 5. Resolution-Special Assessment for Demolition Costs at 611 Belview St 35020 Resolution authorizing a SPECIAL ASSESSMENT upon the described parcel of land at 611 Belview St 35020 and shall constitute a LIEN upon said property for the amount of such assessment, which LIEN shall be superior to all other liens on said property except liens for taxes and shall continue in force until paid.
- 6. Resolution-Special Assessment for Demolition Costs at 7440 Arabia Ave 35224 Resolution authorizing a SPECIAL ASSESSMENT upon the described parcel of land at 7440 Arabia Ave 35224 and shall constitute a LIEN upon said property for the amount of such assessment, which LIEN shall be superior to all other liens on said property except liens for taxes and shall continue in force until paid.
- 7. Resolution-Special Assessment for Demolition Costs at 1804 Lyle Dr 35235 Resolution authorizing a SPECIAL ASSESSMENT upon the described parcel of land at 1804 Lyle Dr 35235 and shall constitute a LIEN upon said property for the amount of such assessment, which LIEN shall be superior to all other liens on said property except liens for taxes and shall continue in force until paid.
- 8. Resolution-Special Assessment for Demolition Costs at 21 Quebec Dr 35224 Resolution authorizing a SPECIAL ASSESSMENT upon the described parcel of land at 21 Quebec Dr 35224 and shall constitute a LIEN upon said property for the amount of such assessment, which LIEN shall be superior to all other liens on said property except liens for taxes and shall continue in force until paid.
- 9. Resolution-Special Assessment for Demolition Costs at 7436 Arabia Ave 35224
  Resolution authorizing a SPECIAL ASSESSMENT upon the described parcel of land at 7436 Arabia Ave 35224 and shall constitute a LIEN upon said property for the amount of such assessment, which LIEN shall be superior to all other liens on said property except liens for taxes and shall continue in force until paid.
- 10. Resolution-Special Assessment for Demolition Costs at 2375 Wine Ridge Dr 35224 Resolution authorizing a SPECIAL ASSESSMENT upon the described parcel of land at 2375 Wine Ridge Dr 35224 and shall constitute a LIEN upon said property for the amount of such assessment, which LIEN shall be superior to all other liens on said property except liens for taxes and shall continue in force until paid.
- 11. Resolution-Special Assessment for Demolition Costs at 7448 Arabia Ave 35224
  Resolution authorizing a SPECIAL ASSESSMENT upon the described parcel of land at
  7448 Arabia Ave 35224 and shall constitute a LIEN upon said property for the amount of
  such assessment, which LIEN shall be superior to all other liens on said property except
  liens for taxes and shall continue in force until paid.
- 12. Resolution-Special Assessment for Demolition Costs at 320 Quebec St 35224 Resolution authorizing a SPECIAL ASSESSMENT upon the described parcel of land at 320 Quebec St 35224 and shall constitute a LIEN upon said property for the amount of such

- assessment, which LIEN shall be superior to all other liens on said property except liens for taxes and shall continue in force until paid.
- 13. Resolution-Special Assessment for Demolition Costs at 2740 North Rd 35071 Resolution authorizing a SPECIAL ASSESSMENT upon the described parcel of land at 2740 North Road 35071 and shall constitute a LIEN upon said property for the amount of such assessment, which LIEN shall be superior to all other liens on said property except liens for taxes and shall continue in force until paid.
- 14. Resolution-Special Assessment for Demolition Costs at 416 Trenton St 35224 Resolution authorizing a SPECIAL ASSESSMENT upon the described parcel of land at 416 Trenton St 35224 and shall constitute a LIEN upon said property for the amount of such assessment, which LIEN shall be superior to all other liens on said property except liens for taxes and shall continue in force until paid.
- 15. Resolution-Special Assessment for Demolition Costs at 419 10th St35217 Resolution authorizing a SPECIAL ASSESSMENT upon the described parcel of land at 419 10th St 35217 and shall constitute a LIEN upon said property for the amount of such assessment, which LIEN shall be superior to all other liens on said property except liens for taxes and shall continue in force until paid.
- 16. Resolution-Special Assessment for Demolition Costs at 5717 Java Ave 35224 Resolution authorizing a SPECIAL ASSESSMENT upon the described parcel of land at 5717 Java Ave 35224 and shall constitute a LIEN upon said property for the amount of such assessment, which LIEN shall be superior to all other liens on said property except liens for taxes and shall continue in force until paid.
- 17. Resolution-Special Assessment for Demolition Costs at 521 Butler Ave 35020 Resolution authorizing a SPECIAL ASSESSMENT upon the described parcel of land at 521 Butler Ave 35020 and shall constitute a LIEN upon said property for the amount of such assessment, which LIEN shall be superior to all other liens on said property except liens for taxes and shall continue in force until paid.

## VIII. RESOLUTIONS 1 - 58

# IX. PUBLIC WORKS, COMMUNITY SERVICES & INTER-GOVERNMENTAL RELATIONS - COMMISSIONER SCALES

## A. Commission District 1

No Items Submitted

## **B.** Board of Equalization

No Items Submitted

### C. Environmental Services

- 1. Resolution authorizing the execution of an Agreement with USIC Locating Services, LLC to provide the necessary labor and equipment to physically locate and mark Jefferson County's underground facilities (e.g., drainage and sewage pipes).
- 2. Resolution authorizing the execution of an agreement between the Jefferson County Commission and PPM Consultants, Inc. in the amount of \$14,400.00 to update the Spill Prevention, Control, and Countermeasure (SPCC) and Best Management Practices (BMP) Plan at Village Creek WRF.
- 3. Resolution authorizing the execution of Change Order No. 1 to the Tin Mill Road Sanitary Sewer Replacement Project between Jefferson County and Baird Contracting Co. The Change Order increases the total contract amount by \$98,995.78 from \$4,409,791.00 to \$4,508,786.78 and increases the total contract time to 875 calendar days. This construction project will eliminate sanitary sewer overflows in the vicinity of Tin Mill Road and Allison Bonnett Memorial Drive in Hueytown.

### D. Human Resources

4. Resolution authorizing the execution of an agreement with Skillsoft Corporation to provide training material through DevelopU, the Learning Management System (LMS) for Jefferson County employees.

## E. Compliance Office

No Items Submitted

## F. Jefferson County Pension Board

No Items Submitted

## G. Personnel Board of Jefferson County

5. Resolution acknowledging receipt of an advertising contract between the Personnel Board and the DBH Birmingham, LLC. (Birmingham Barons) for fiscal year 2024.

## X. COMMUNITY DEVELOPMENT & HEALTH SERVICES - COMMISSIONER TYSON

#### A. Commission District 2

No Items Submitted

## **B.** Community Services

- 6. Resolution authorizing the execution and application to the U.S. Department of Justice (DOJ), Office of Justice Programs (OJP), Bureau of Justice Assistance (BJA) on behalf of the University of Alabama at Birmingham (UAB) for FY 2024 Grants.
- 7. Resolution authorizing the Commission President to execute a federal Emergency Solutions Grants Program agreement for Emergency Shelter Operations and/or Essential Services with AIDS Alabama, Inc., (HESG2023-ES-AAWS) for an amount not to exceed \$25,208.16 for the 2023 Program Year. These costs will be paid with federal Emergency Solutions Grants Programs funds.
- 8. Resolution authorizing the Commission President to execute a federal Emergency Solutions Grant agreement with Pathways, Inc., (HESG2023-ES-PW) for an amount not to exceed \$25,208.16. These costs will be paid with federal Emergency Solutions Grant funds.
- 9. Resolution authorizing the Commission President to execute a federal Emergency Solutions Grants Program agreement for Emergency Shelter Operations and/or Essential Services with First Light, Inc., (HESG2023-ES-FL) for an amount not to exceed \$25,208.16 for the 2023 Program Year. These costs will be paid with federal Emergency Solutions Grants Programs funds.
- 10. Resolution authorizing the President to execute a CDBG Public Service Agreement with Childcare Resources for childcare services (CD23-05L-CW-CR) costs will be paid with Federal funds.
- 11. Resolution authorizing the execution of a CDBG Public Service Agreement with First Light, Inc., for shelter services (CD23-03T-CW-FL) for an amount not to exceed \$50,000.00. This agreement will be paid from Program Year 2023 federal funds.
- 12. Resolution authorizing the Commission President to execute a CDBG Public Service Agreement with Cooperative Downtown Ministries, Inc., (Firehouse Ministries) (CD23-03T-CW-FHES) for emergency shelter services for an amount not to exceed \$50,000.00 for homelessness supportive services and operating costs to be paid with CDBG Program Year 2023 funds.

13. Resolution authorizing the Commission President to execute Amendment #3 to the agreemen
with Turn Key Heating and Air, LLC, for HVAC repairs and installations as part of Jeffersor
County's Housing Rehabilitation Program.

# C. Cooper Green Mercy Health Services

No Items Submitted

## D. Coroner

No Items Submitted

# E. District Attorney

No Items Submitted

# F. Family Court

No Items Submitted

## G. Sheriff's Office

No Items Submitted

## H. Youth Detention

No Items Submitted

## XI. ADMINISTRATIVE & INFRASTRUCTURE - COMMISSIONER STEPHENS

## A. Commission District 3

14. Resolution authorizing the execution of a Community Grant Program Agreement with the Town of Sylvan Springs in the amount of \$50,000.00, to assist with funding their Old Town Hall Building Repair and Maintenance Equipment Project.

## **B.** County Attorney

- 15. Resolution to deny Property Damage Claim of Deana Cunningham.
- 16. Resolution to deny the personal injury claim of Stephanie Clemann.

- 17. Resolution to deny the claim of Tineshia Denise Bryant-Smith.
- 18. Resolution to deny the property damage claim of Clydie Catchings.
- 19. Resolution to deny the property damage claim of Dorothy Crusoe.
- 20. Resolution to deny the claim of Carter Slappey.
- 21. Resolution to deny the property damage claim of Shaneeka Evans.
- 22. Resolution to deny the claim of Tiffany McKenzie Gardner.
- 23. Resolution to deny the property damage claim of Dana Broadhead.
- 24. Resolution to deny the property damage claim of Freedom Company.
- 25. Resolution to deny the property damage claim of Mary Hodo.

# C. County Manager

No Items Submitted

## **D.** Public Information Office

No Items Submitted

## E. Roads & Transportation

- 26. Resolution authorizing the Commission President to execute a Conveyance of an Easement for an Alabama Power service line on Jefferson County property at 3431 Happy Hollow Lane in Fultondale
- 27. Resolution authorizing payment for Tract 79, Caldwell Mill Road project.
- 28. Resolution authorizing payment for Tract 68, Caldwell Mill Road project.
- 29. Resolution authorizing payment for Tract 2 Caldwell Mill and Old Looney Mill Road Bridge Replacements Project 37-18-428 for 0.03 acres of Right-of-Way.
- 30. Resolution authorizing the execution of the deed to convey a road ROW across Jefferson County owned property for the Caldwell Mill & Looney Mill Rd Bridge Replacement.
- 31. Resolution authorizing payment for Tract 1 2021 PS02-Trussville Pump Station Upgrades, 0.281 acres for an Access Easement and 0.014 acres for a Temporary Construction Easement.

- 32. Resolution authorizing the execution of the Conveyance of a section of Surplus Right of Way of Old Patton Chapel Road.
- 33. Resolution authorizing payment for tracts 11 and 12 of N. Chalkville Road Project 37-20-007.
- 34. Resolution authorizing the execution of a Memorandum of Understanding with the town of County Line for debris removal and monitoring services.
- 35. Resolution authorizing the execution of a Memorandum of Understanding with the City of Pleasant Grove for debris removal.
- 36. Resolution authorizing the execution of a Memorandum of Understanding with the Town of Mulga for debris removal.

# XII. FINANCIAL, JUDICIAL, EMERGENCY MANAGEMENT & DEVELOPMENT AND GENERAL SERVICES - COMMISSIONER KNIGHT

### A. Commission District 4

- 37. Resolution authorizing the execution of a Community Grant Program Agreement with the City of Trussville in the amount of \$1,500.00, to assist the Trussville Senior Center with various programs and activities throughout the year.
- 38. Resolution authorizing the execution of a Community Grant Program Agreement with the City of Tarrant in the amount of \$1,500.00, to assist the Tarrant Senior Center with various programs and activities throughout the year.
- 39. Resolution authorizing the execution of a Community Grant Program Agreement with the City of Kimberly in the amount of \$1,500.00, to assist the Kimberly Senior Center with various programs and activities throughout the year.
- 40. Resolution authorizing the execution of a Community Grant Program Agreement with the City of Leeds in the amount of \$1,500.00, to assist the Leeds Senior Center with various programs and activities throughout the year.
- 41. Resolution authorizing the execution of a Community Grant Program Agreement with the Fresh Air Family in the amount of 6,500.00 (1,500.00 D4; 2,500.00 D3, 2,500.00 D5), to assist with their "Gross Out" Science Camps.
- 42. Resolution authorizing the execution of a Community Grant Program Agreement with the City of Clay in the amount of \$1,500.00, to assist the Clay Senior Center with various programs and activities throughout the year.

43. Resolution authorizing the execution of a Community Grant Program Agreement with the City of Warrior in the amount of \$1,500.00, to assist the Warrior Senior Center with various programs and activities throughout the year.

## B. Finance

- 44. Approval of the Unusual Demand Report for 04/25/2024.
- 45. Resolution authorizing the approval of the Purchasing Agenda Report for the week of 3/28/2024 4/3/2024.
- 46. Resolution authorizing the approval of the Purchasing Agenda Reports for the week of 4/4/2024 4/10/2024.
- 47. Resolution authorizing the approval of the Purchasing Exceptions Report for the week of 3/28/2024 4/3/2024.
- 48. Resolution authorizing the approval of the Purchasing Exceptions Reports for the week of 4/4/2024 4/10/2024.
- 49. Resolution authorizing the approval of the Encumbrance Report for the week of 3/28/2024 4/3/2024.
- 50. Resolution authorizing the approval of the Encumbrance Reports for the week of 4/4/2024 4/10/2024.
- 51. Resolution authorizing the Commission President to execute the PACA Intergovernmental Agreement establishing partnership with the University of South Alabama.

# **C.** Budget Management Office

52. Approval and adoption of the Travel/Staff Development dated 04/25/2024.

## **MULTIPLE STAFF DEVELOPMENT**

249.56

219.55

## **Community Development**

Agatha Jones
Andrenette Williams
CGAT Budgeting
Tuscaloosa, AL – May 22, 2024

## **Development Services**

Joshua Johnson Dayla Baugh Fire Codes and Standards Online - Various	138.00 138.00
District Attorney Bessemer  Lane Tolbert  Johnathan Brown  Jameson Butler  Cynthia Carter  Leanna Huddleston  William North  Matthew Reynolds  Stephen Talley  Anthony Williams  Robert Bellanca  ADAA Summer Conference	4,250.00
Point Clear, AL – June 18-21, 2024  District Attorney Birmingham Blake Owens Jaleel Washington Reginald Lavender Samuel Johnson Mimi Moorer Jason Wilson Jessica Jackson Varian Shaw Nicholas Taggart Aaron Brown Joseph Hicks Lauren Breland Daniel Brooks Jennifer Wilson Amanda Wineman ADAA Summer Conference Orange Beach, AL – June 18-21, 2024	1,576.58 1,334.75 1,542.10 1,542.10 1,542.10 1,710.26 1,611.70 1,161.06 605.98 2,069.02 241.50 605.98 605.98 605.98 1,808.04
Environmental Services Richard Miller Jonathan Gardner* ARWA Conference Orange Beach, AL – May 21-25, 2024 *May 22-24, 2024	2,152.64 1,841.57

# Revenue

Tiffany Johnson	1,104.25
Viktor Johnson	1,104.25
Ebonee Hammonds	1,104.25
Peterson Bridges*	330.00
Tools and Techniques of Tax Exam	
Opelika, AL *Online – May 14-17, 2024 *May 15-17, 2024	

**Roads and Transportation** 

Wendy Shelby	978.45
Heather Carter	613.30
Kellie Johnson	613.30
Laura Carter	1,109.76
Christopher Nicholson*	902.70
Tyler Hayes*	1,267.85
County Engineers Conference	

County Engineers Conference

Orange Beach, AL – May 7-9, 2024 \* May 6-9, 2024

Heather Carter 1,135.00

CGEI Finance Revenue Registration

Heather Carter

County Atty and Admin Update Registration

Heather Carter

Personnel Admin Registration

Laura Carter Nikki Fancher

Communications and Media Registration

Cal Markert

**Engineers Conference Registration** 

May 7-8, 2024

Tax Assessor Birmingham

Kayla Jackson	3,868.53
Gaynell Hendricks*	5,703.85
EGDI	

**ESRI** 

San Diego, CA – July 14-19, 2024 \*July 15-20, 2024

## **INDIVIDUAL STAFF DEVELOPMENT**

Compliance

Cricket Snyder 1,148.60 Women in Compliance Atlanta, GA – June 2-4, 2024

County Attorney Shawnna Smith National Employment Law Institute St. Pete Beach, FL – March 23-27, 2024	3,253.25
Sophia Juzang Workers Comp Seminar Orange Beach, AL – May 20-22, 2024	1,164.18
District Attorney Bessemer Anthony Williams Professionalizing Law Enforcement Atlanta, GA – May 1-5, 2024	1,161.95
Environmental Services Jennifer Price SHRM Conference Chicago, IL – June 22-26, 2024	2,227.52
Family Court Tonya Ryan-Coker Navigating New Horizons Tuscaloosa, AL – April 3, 2024	150.00
Neal Resmondo All Rise Conference Anaheim, CA – May 21-25, 2024	2,242.74
Finance Angela Dixon Momentum Luminary Women 2024 Birmingham, AL - Various	2,500.00
Latosha Adams CGAT General Ledger Course Tuscaloosa, AL – July 31, 2024	150.00
Latosha Adams CGAT Accounts Payable Tuscaloosa, AL – September 25, 2024	150.00
Revenue Eric Pruitt Ethics of County Officials Prattville, AL – May 29-30, 2024	394.04

Constance Darby CROAA Update Prattville, AL – April 10-11, 2024	640.65
Kanisha Hollis ACCMA Summer Conference Orange Beach, AL -May 28-31, 2024	2,407.38
Roads and Transportation Mark Van Peavy ASPLS Conference Orange Beach, AL – July 1-3, 2024	1,639.18
Tax Assessor Bessemer Cheryl Hoskins Management and Supervision Northport, AL – April 9-12, 2024	1,099.32
Steven Gardner Intermediate Mapping August 18-23, 2024	2,187.19
FOR INFORMATION ONLY	
Sheriff Andrea Knight Anthony Dotson FBINAA Annual Conference Orange Beach, AL – May 19-22, 2024	1,498.50 1,198.50
Sheriff Andrea Knight Anthony Dotson FBINAA Annual Conference	
Sheriff Andrea Knight Anthony Dotson FBINAA Annual Conference Orange Beach, AL – May 19-22, 2024 Thomas Terry ERT School	1,198.50
Sheriff Andrea Knight Anthony Dotson FBINAA Annual Conference Orange Beach, AL – May 19-22, 2024  Thomas Terry ERT School Dekalb, AL – December 3-8, 2023  Donald Brown Drone Operations	1,198.50 389.32

Jacksonville, AL – April 15-18, 2024

Haynes Morgan 395.00

Association of Property and Evidence

Online-Online

Tommie Black 1,409.15

Instructor Development

Opelika, AL – April 14-19, 2024

Nickolas Andrews 1,238.02

Vanguard Instructor

Stapleton, AL – August 18-21, 2024

## D. Board of Registrars

No Items Submitted

### E. Circuit Clerk

53. Resolution authorizing partial compensation for Danny Forrest, Acting Absentee Election Manager, Birmingham Division, for serving as Absentee Manager for the Primary Run-Off Election to be held on April 16, 2024, in the amount of \$2,000.00.

## F. Development Services

No Items Submitted

# G. Emergency Management Agency

No Items Submitted

## H. General Services

No Items Submitted

## I. Law Library

No Items Submitted

# J. **Probate Court** No Items Submitted K. Revenue No Items Submitted L. **Security Office** No Items Submitted M. **State Court** No Items Submitted N. Tax Assessor No Items Submitted O. **Tax Collector** No Items Submitted

## P. Treasurer

No Items Submitted

### XIII. INFORMATION TECHNOLOGY & ECONOMIC DEVELOPMENT - COMMISSIONER BOLIN

### A. Commission District 5

- 54. Resolution authorizing the execution of a Community Grant for the Hoover Area Chamber of Commerce in the amount of \$10,000.00 (\$5,000.00 D5; \$5,000.00 D3), for its Elevate Hoover project which will market Hoover to promote and feature Hoover companies, careers and livability.
- 55. Resolution authorizing the execution of a Community Grant Program Agreement with the Heart Gallery in the amount of \$10,000.00, to provide support for its recruitment program.

56. Resolution authorizing the execution of a Community Infrastructure Grant Agreement in the amount of \$10,000.00, to the City of Fairfield to construct a new sign for Restoration Academy in the city park.

## **B.** Economic Development

- 57. Resolution authorizing the execution of an agreement between Jefferson County, Alabama, and Central Alabama Redevelopment Alliance to aid with innovation, economic development and developing a strong work force to support the growth and development of Jefferson County.
- 58. Resolution authorizing the execution of an agreement between Jefferson County, Alabama, and Hispanic Interest Coalition of Alabama to aid with innovation, economic development and developing a strong work force to support the growth and development of Jefferson County.

# C. Information Technology

No Items Submitted

#### XIV. NEW BUSINESS FOR UNANIMOUS CONSENT AND CONSIDERATION

- 1. Resolution authorizing the Acceptance of Memorandum of Understanding between the Jefferson County Commission and Municipalities for Debris Removal and Monitoring Services.
- 2. Resolution authorizing the execution of a Community Grant Program Agreement with the City of Midfield in the amount of \$10,500.00, to assist with its Senior Center to purchase supplies and equipment and other operational cost which will benefit Jefferson County Senior Citizens.

#### XV. COMMENTS

County Attorney - Theo Lawson

County Manager - Cal Market