

PRE-COMMISSION WORK SESSION

November 3, 2020

For Commission Approval

All Items appearing have been approved by the County Attorney and County Manager unless otherwise designated.

PUBLIC WORKS, COMMUNITY SERVICES & INTER - GOVERNMENTAL RELATIONS COMMITTEE

ENVIRONMENTAL SERVICES

No items submitted.

DISTRICT 1 REPORT/OTHER BUSINESS

1. **Board Appointment - Forestdale Fire District**
Reappointment of Janet Clayton for term ending November 5th, 2025
2. **Board Appointment – Greenleaf Heights and North Smithfield Manor Fire District**
Appointment of Helen Varner to the Greenleaf Heights and North Smithfield Manor Fire District
Board of Trustees

COMMUNITY DEVELOPMENT & HUMAN RESOURCE SERVICES COMMITTEE

CORONER

No items submitted.

DEPARTMENT OF COMMUNITY SERVICES AND WORKFORCE DEVELOPMENT

1. **One Roof PY17 Amendment #1**

Resolution authorizing the Commission President to authorized, empowered and directed to award and execute Amendment #1 to the agreement between Jefferson County, Alabama and One Roof for ESG services. The purpose of this Modification is to extend the contract to terminate January 31, 2021 due to the U.S. Department of Housing and Urban Development allowing Jefferson County to expend previously expired funds in response to COVID-19, adding \$30,450.40 for additional Street Outreach Services, and

<i>Contract Term:</i>	<i>9/27/2018-1/31/2021</i>
<i>Original Budget:</i>	<i>\$184,084.00</i>
<i>Current Remaining Budget:</i>	<i>\$39,629.00</i>
<i>Requested Amount:</i>	<i>\$39,629.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$0.00</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

2. **Coston General Contractors - Irondale Senior Center - Amendment #3**

resolution authorizing the Commission President to authorized, empowered and directed to award and execute Amendment #3 to the agreement between Jefferson County, Alabama and Coston General Contractors, Inc. for the Irondale Senior Center (CD15-03A-M4-ISC). The purpose of this Modification is to extend the contract 90 days to terminate December 2, 2020 due to the national pandemic's disruption of material deliveries. There are no additional costs associated with this extension.

<i>Contract Term:</i>	<i>1/7/2020-12/2/2020</i>
<i>Original Budget:</i>	<i>\$91,400.00</i>
<i>Current Remaining Budget:</i>	<i>\$0.00</i>
<i>Requested Amount:</i>	<i>\$0.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$0.00</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

3. **CAHA to Habitat Assignment and Assumption Agreement Resolution**

Resolution authorizing the Commission President to sign the Assignment and Assumption Agreement between Jefferson County, Alabama, Central Alabama Housing Alliance, and Greater Birmingham Habitat for Humanity, Inc.

FAMILY COURT

No items submitted.

YOUTH DETENTION

No items submitted.

DISTRICT 2 REPORT/OTHER BUSINESS

ADMINISTRATIVE, & INFRASTRUCTURE COMMITTEE

ROADS & TRANSPORTATION

1. **ABC Towing**
Fleet Management Wrecker and Towing Service Agreement

<i>Contract Term:</i>	<i>3 years</i>
<i>Original Budget:</i>	<i>\$1,600,000</i>
<i>Current Remaining Budget:</i>	<i>\$1,600,000</i>
<i>Requested Amount:</i>	<i>\$135,000 over 3 years/\$45,000 a year</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$1,555,000</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>
2. **GovDeals - Resolution to Sell Surplus Fleet Vehicles**
Declaration of rolling stock as surplus and of no further use to the County for sale on GovDeals.com.
List of vehicles is included in backup.
3. **2016 AMP06 Leeds Parkway SSO Abatement, Payment for Tr 5**
Payment for Tr 5, 2016 AMP06 Leeds Parkway SSO Abatement
4. **Cosby Hills First Addition - Fourth Phase**
Resolution to accept the described streets as situated in the subdivision of Cosby Hills. We recommend accepting said roads and using bond money to complete the remaining subdivision roads.
5. **Grayson Valley Estates - 14th Phase**
Resolution to accept Grayson Valley Estates 14th Sector
6. **South Shades Crest Road Improvements Projects, Payment Tracts 3 & 5**
Payment for Tracts 3 & 5 South Shades Crest Road Improvements Projects,
7. **Street Maintenance Acceptance of Windsor Parc -Phase 1 Sector 2**
Resolution to accept the Misty Hollow Drive and a portion of Weatherbrook Place located in the Windsor Parc -Phase 1 Sector 2 Subdivision.
8. **Street Maintenance Acceptance of Windsor Parc -Phase 1 Sector 3**
Resolution to accept the Windsor Parc Drive, Meadowcreek Court and a portion of Wine Ridge Lane, and a portion of Whispering Oak Drive located in the Windsor Parc -Phase 1 Sector 3 Subdivision.

COUNTY ATTORNEY

1. Minutes from the Reconvened Commission Meeting October 16, 2020
2. Minutes from the Commission Meeting October 22, 2020

SHERIFF

1. **Jefferson County E-911 Communications District**
Agreement with Jeff. Co. 9-1-1 to provide dispatch services for the Sheriff's Office.
Acknowledgement only.

<i>Contract Term:</i>	<i>5 years</i>
<i>Original Budget:</i>	<i>\$1,300,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$1,267,703.87</i>
<i>Requested Amount:</i>	<i>\$1,175,714.00 (year 1)</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$91,989.87</i>

30 Day Cancellation:

yes

COUNTY MANAGER

1. **CRF - Request to Receive on Vestavia PO - Payroll Expenses**
The City of Vestavia was allocated \$1,504,759 from the Jefferson County Coronavirus Relief Fund. Resolution to authorize receiving on the Vestavia PO in the amount of \$74,135.95 to fund payroll expenses consistent with the eligibility review memo.
2. **CRF - Request to Receive on Vestavia PO - Multiple Categories**
The City of Vestavia was allocated \$1,504,759 from the Jefferson County Coronavirus Relief Fund. Resolution to authorize receiving on the Vestavia PO in the amount of \$166,036.84 to fund expenses associated with PPE, Cleaning and Sanitation, Medical, Telework and Workplace Safety.
3. **CRF - City of Vestavia - Board of Education Expenses**
The City of Vestavia was allocated \$1,504,759 from the Jefferson County Coronavirus Relief Fund. Resolution to authorize receiving on the Vestavia PO in the amount of \$279,811.22 to fund expenses associated with PPE and workplace safety preparations for the Vestavia Hills Board of Education.
4. **CRF - City of Trussville - Air Scrubber Units**
The City of Trussville was allocated \$998,305 from the Jefferson County Coronavirus Relief Fund. Resolution to authorize receiving on the Trussville PO in the amount of \$564,177.60 to fund the purchase of multiple Carrier air scrubber units.
5. **CRF - City of Birmingham - Multiple Categories**
The City of Birmingham was allocated \$9,029,329 from the Jefferson County Coronavirus Relief Fund. Resolution to authorize receiving on the Birmingham PO in the amount of \$543,283.09 to fund expenses associated with the purchase of PPE, cleaning and sanitation, medical, telework and workplace safety preparations.
6. **CRF - City of Clay - Multiple Categories**
The City of Clay was allocated \$451,689.00 from the Jefferson County Coronavirus Relief Fund. Resolution to authorize receiving on the Clay PO in the amount of \$5,464.21 to fund expenses associated with the purchase of cleaning/disinfecting supplies, PPE, medical, telework and workplace safety preparations consistent with the eligibility review memo.
7. **CRF - City of Irondale – Court Expenses**
The City of Irondale was allocated \$579,399.00 from the Jefferson County Coronavirus Relief Fund. Resolution to authorize receiving on the Irondale PO in the amount of \$5,726.45 to fund expenses associated with Personal Protective Equipment, Cleaning and Sanitation, Medical and Workplace safety preparations for the Irondale Municipal Court.
8. **CRF - City of Irondale – Payroll Expenses**
The City of Irondale was allocated \$579,399.00 from the Jefferson County Coronavirus Relief Fund. Resolution to authorize receiving on the Irondale PO for the entirety of its remaining balance to fund reimbursement of public safety payroll expenses associated with the Irondale Fire Department.
9. **CRF - City of Hueytown - Entire Balance**
The City of Hueytown was allocated \$683,846 from the Jefferson County Coronavirus Relief Fund. Resolution to authorize receiving on the Hueytown PO to liquidate the entire balance to fund expenses associated with Personal Protective Equipment, Cleaning and Sanitation, Payroll and other miscellaneous expenses.

10. **CRF - Jefferson County Security - Hazard Pay**

The Security Department is the County department responsible for ensuring the safety of anyone that may enter or work within the various Jefferson County Courthouses and/or facilities. This duty can only be completed by face to face interaction, therefore putting the Officers at great risk. This resolution is to authorize hazard pay in the amount of \$50 per day based on a 5 day work week from May 1st -September 30, 2020. The estimated total amount is \$310,650. The payroll costs for hazard pay

11. **CRF - Jefferson County Youth Detention - Hazard Pay**

Resolution authorizing hazard pay for the Youth Detention department in the amount of \$50 per day from March 1, 2020-September 30, 2020, consistent with the eligibility review memo.

12. **Resolution - Sheriff CRF Application - Hazard Pay (Contract Deputies)**

Resolution acknowledging approval of the utilization of Coronavirus Relief Funds to cover expenditures incurred by the Sheriff's Department of Jefferson County for hazardous pay of \$50 per day per employee for 19 reassigned contract deputies for the period of April 1, 2020 through July 31, 2020 in an amount not to exceed \$74,300, within the scope of the eligibility review memo.

DISTRICT 3 REPORT/OTHER BUSINESS

1. **Resolution-Waiving Fees for Antioch Volunteer Fire Department**

Resolution waiving all fees that are collected on behalf of the Jefferson County General Fund associated with zoning, sub-division, and permitting related to the construction of a Fire Department in unincorporated Jefferson County for the Antioch Volunteer Fire Department .

2. **Board Appointment - Indian Ford Fire District**

Resolution to appoint Ms. Cathy Chiaramonte to serve on the Indian Ford Fire District Board of Trustees for the term expiring January 1, 2024.

FINANCE, JUDICIAL, EMERGENCY MANAGEMENT & DEVELOPMENT AND GENERAL SERVICES COMMITTEE

FINANCE

1. **Unusual Demand Report**
2. **Purchasing Agenda Report**
Resolution authorizing the approval of the Purchasing Agenda Reports for the weeks of 10/08/20 - 10/14/20 and 10/15/20 - 10/21/20.
3. **Purchasing Exceptions Report**
Resolution authorizing the approval of the Purchasing Exceptions Reports for the weeks of 10/08/20 - 10/14/20 and 10/15/20 - 10/21/20.
4. **Encumbrance Reports**
Resolution authorizing the approval of the Encumbrance Reports for the weeks of 9/26/2020 - 9/30/2020, 10/08/20 -10/14/20, and 10/15/20 - 10/21/20.

BUDGET MANAGEMENT OFFICE

1.

MULTIPLE STAFF DEVELOPMENT

Board of Equalization

Ginger Morris	399.00
Eric Wofle	399.00
Michael Hymes	399.00
McKissock Continuing Education Course-Online Birmingham, AL -Online FY 2021	

Xavier Davis	300.00
Eugene Toxey	300.00
Property Tax Administration & Laws -Online Birmingham, AL -November 16-20, 2020	

Family Court

Karla Panick-Williams	129.00
Marsha Wright-Cater	129.00
Intro to Problematic Sexual Behaviors in Children & Youth and the Role of Trauma-Online Birmingham, AL -September 28, 2020	

Revenue

Martrece Brown	330.00
Menisha Baldwin	330.00
Minimum Examination Program for Local Government Revenue Birmingham, AL -November 4-6, 2020	

Johnnecia Peterson	150.00
Belinda Brooks	150.00
Rashata Lee	150.00
CGAT Billing/Accounts Receivable Course	

Birmingham, AL -November 4, 2020

INDIVIDUAL STAFF DEVELOPMENT

Community Service

Nathan Salter 1,287.50
NDC HD420 Training
Birmingham, AL -September 28, 2020 -October 7, 2020

Tax Assessor- Birmingham

Sheryl Walker 650.00
IAAO Assessment of Personal Property Online
Birmingham, AL -October 19-23, 2020

BOARD OF EQUALIZATION

No items submitted.

BOARD OF REGISTRARS

No items submitted.

CIRCUIT CLERK

No items submitted.

DEVELOPMENT SERVICES

1. **Z-20-0033**

Antioch Volunteer Fire Department, owner; Ashley Avery, agent requests a change of zoning (on proposed Lot 1 of the Antioch Volunteer Fire Department survey*)on part of Parcel ID# 33-30-0-000-006.001 in Sec 30 Twp 18 Range 7 West from I-3(S) Strip Mining to Institutional-2 for a fire station/garage

P&Z recommended Approval.

2. **Department of Development Services Fee Ordinance**

Development Services Fee Schedule: To consolidate fees from multiple adopted ordinances into one document for improved transparency and efficiency.

DISTRICT ATTORNEY

No items submitted.

EMERGENCY MANAGEMENT AGENCY

1. **Everbridge - FY21**

Mass notification system renewal.

<i>Contract Term:</i>	<i>11/20/2020</i>
<i>Original Budget:</i>	<i>11/19/2021</i>
<i>Current Remaining Budget:</i>	<i>\$158,600.00</i>
<i>Requested Amount:</i>	<i>\$183,436.25</i>
<i>Remaining Budget after Requested Amount:</i>	<i>-\$24,836.24 (Added St. Clair County)</i>
<i>30 Day Cancellation:</i>	<i>Suspended</i>

GENERAL SERVICES

1. Amendment #2 - Lease Agreement - "Scenic View Cafe' and Catering, LLC "

Amendment #2 extending commencement of the term to January 1, 2021.

<i>Contract Term:</i>	<i>10 years</i>
<i>Revenue:</i>	<i>Year 1 - \$1,701.25/month; Year 2 - 1,735.28/month;</i>
<i>Year 3 - \$1,769.30/month;</i>	<i>Year 4 - 1,804.46/month; Year 5 - 1,840.75/month;</i>
<i>Year 6 - 1,877.05/month;</i>	<i>Year 7 - 1,914.47/month; Year 8 - 1,953.04/month;</i>
<i>Year 9 - 1,991.60/month;</i>	<i>Year 10 - N/A</i>
<i>30 Day Cancellation:</i>	<i>No; 12-month written notice.</i>

2. Rabren General Contractors - 2121 Building Rehabilitation-Deductive Change Order #1

This is a Summary Deductive Change Order #1 reconciling CCD's for the 2121 Building Rehabilitation, Phase 1 – Building Core & MEP Upgrades project.

<i>Contract Term:</i>	<i>540 Days</i>
<i>Original Budget:</i>	<i>\$18,358,000.00</i>
<i>Current Remaining Budget:</i>	<i>N/A - FY18 budget</i>
<i>Requested Amount:</i>	<i>(\$1,543.00)</i>
<i>Remaining Budget after Requested Amount:</i>	<i>N/A - FY18 budget</i>
<i>30 Day Cancellation:</i>	<i>Termination by the Owner or the Contractor as provided in Article 14 of AIA Document A201-2007.</i>

HUMAN RESOURCES

No items submitted.

LAW LIBRARY

No items submitted.

GENERAL RETIREMENT SYSTEM OF JEFFERSON COUNTY

No items submitted.

PERSONNEL BOARD OF JEFFERSON COUNTY

1. Intecrowd Contract Renewal - FY 2021

Intecrowd Consulting Services Contract Renewal - FY 2021

<i>Contract Term:</i>	<i>November 1, 2020 through October 31, 2021</i>
<i>Original Budget:</i>	<i>\$133,827</i>
<i>Current Remaining Budget:</i>	<i>\$133,827</i>
<i>Requested Amount:</i>	<i>\$50,000</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$83,827</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

PROBATE COURT

No items submitted.

REVENUE

1. 2019-2020 Tax Levy

TAX ASSESSOR

No items submitted.

TAX COLLECTOR

1. E-Ring Professional Services

Jeff Co Professional Services Addendum to 145-09

Contract Terms

August 1, 2020 - September 30, 2020

Original Budget:

\$198,869

Requested Amount:

\$200,000

TREASURER

No items submitted.

DISTRICT 4 REPORT/OTHER BUSINESS

1. Community Grant - Jefferson County BOE - Center Point High School

Resolution authorizing the President of the Jefferson County Commission to execute a Community

Contract Term:

Per Agreement

Original Budget:

\$200,000

Current Remaining Budget:

\$197,500

Requested Amount:

\$7,500

Remaining Budget after Requested Amount:

\$190,000

30 Day Cancellation:

Per Agreement

2. Community Grant - City of Warrior

Resolution authorizing the President of the Jefferson County Commission to execute a Community Grant

Contract Term:

Per Agreement

Original Budget:

\$200,000.00

Current Remaining Budget:

\$200,000.00

Requested Amount:

\$2,500.00

Remaining Budget after Requested Amount:

\$197,500.00

30 Day Cancellation:

Per Agreement

INFORMATION TECHNOLOGY & ECONOMIC DEVELOPMENT COMMITTEE

INFORMATION TECHNOLOGY

No items submitted.

DISTRICT 5 REPORT/OTHER BUSINESS

1. UAB Athletics Community Grant

Community grant to support the UAB Athletics Department

<i>Contract Term:</i>	<i>Upon Approval</i>
<i>Original Budget:</i>	<i>\$200,000</i>
<i>Current Remaining Budget:</i>	<i>\$200,000</i>
<i>Requested Amount:</i>	<i>\$10,000</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$190,000</i>
<i>30 Day Cancellation:</i>	<i>N/A</i>